

HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

Telephone: 01865 865 876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

You are summoned as Members of Hinton Waldrist Parish Council to the Annual Meeting of the Parish Council which will be held in the Village Hall at 7:00pm on Tuesday, 18th May 2021

By Allison Leigh – Parish Clerk – 2021

AGENDA

ANNUAL MEETING OF THE PARISH COUNCIL

21/1: Appointment of Chairman: To appoint the Chairman.

21/2: Appointment of Vice Chairman: To appoint the Vice Chairman

21/3 Signing of Declaration of Acceptance forms by Chairman and Vice Chairman: For the Chairman and Vice Chairman to sign Declaration of Acceptance Forms

21/4: Standing Orders, Risk Assessment and Financial Regulations: To review and adopt.

21/5: GDPR Policies: To review and adopt

21/6: Bank Signatories: To confirm bank signatories

21/7: Apologies for absence: To receive apologies for absence.

- Alison Geary

21/8: Declarations of Interest

21/9: Public questions and statements: Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public is welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given is 10 minutes in total. At the discretion of the Chairman, this may take place at any stage of the meeting.

21/10: Minutes of the last meeting: To authorise the signing of the minutes of the meeting of the 9th March 2021 as true record of the meeting.

21/11: Reports from County and District Councillors: To receive their reports and to consider any actions required.

21/12: Report from Police Constable Officer: To receive the report and to consider any actions required.

21/13: Matters arising and not appearing elsewhere on the agenda: To discuss

any matters arising and not appearing elsewhere on the agenda.

21/14: Parish Councillor Vacancy: To discuss the Parish Councillor vacancy and any candidates who have put their names forward

21/15: The Big Lunch: To confirm the date of The Big Lunch

21/16: Annual Parish Emergency Planning Survey – OCC: To discuss the Emergency Planning Survey sent from OCC

21/17: Planning:

Planning applications

<u>Planning Number</u>	<u>Address</u>	<u>What</u>	<u>HWPC Comment</u>
P21/V1136/HH,	The Old Rectory Hinton Waldrist	Proposed erection of a 3-bay garage	

Planning decisions

<u>Planning Number</u>	<u>Address</u>	<u>What</u>
P21/V0003/FUL	Duxford Ford and land North of Duxford Duxford SN7 8SQ	Duxford Ford fish easement works, comprising the placement of blocks of natural stone in the river downstream of Duxford Ford to create a natural pool and improved flow conditions to aid fish passage over the Ford, together with remedial works to the bed and banks of the river downstream of the Ford to repair scour and bank erosion, signage and interpretation board, a temporary construction access and temporary construction compound, and reinstatement of the site following completion of the works.
P20/V3225/FUL	Land North of Duxford Land forming part of Chimney Meadows Nature Reserve Duxford SN7 8SQ	Construction of Shifford Weir Fish Bypass, comprising excavation of a new approx 450m long naturalised fish bypass channel, including one culvert under existing flood embankment, wooden handrails to edge of culvert, use of excavated materials to improve BBOWT access for future management of the reserve, together with temporary construction accesses and temporary

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		construction compound on land near public highway in Duxford, and reinstatement of land following completion of the construction works (as amplified by replacement planting shown on the ecology plan received 1st March 2021, and landowner responses on flood matters received 18 March 2021)
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21/18: Financial report:

- Reconciled balance as of 30th April 2021: £9399.78

Cheques to authorise:

<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>Date</u>
Allison Leigh	Salary	640	221.40	18/5/2021
Allison Leigh	Expenses	641	52.00	18/5/2021
Society of Local Council Clerks	Membership – 20%	642	35.60	18/5/2021

Receipts

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
HMRC	VAT return	306.12	1/4/2021
Vale of White Horse District Council	Precept – 1 st half	1675.00	8/4/2021

Audit:

- **Certify the council can confirm itself as exempt and sign the Certificate of Exemption**
- **Review Internal Audit Report 2021 2022:**
- **Review and sign Annual Governance Statement 2020 2021**
- **Review and sign Accounting Statements for 2020 2021**
- **Review Annual Return with variances for the 2020 2021 audit**

21/19: Publications and correspondence: Relevant information has been sent to Council members by email.

21/20: Matters for report: To raise matters for discussion without decision or items for next meeting.

21/21: Date of the next meeting: To confirm the date of the next Parish Council meeting as July 2021.