

HINTON WALDRIST PARISH COUNCIL

Assistant Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

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You are summoned as Members of Hinton Waldrist Parish Council to the General Meeting of the Parish Council which will be held In the Village Hall at 7.45 pm on Tuesday 13 September 2016

By Allison Leigh – Assistant Parish Clerk – 6.9.16

NB: Everyone in the parish is encouraged to attend. This is an opportunity to raise issues you are concerned about.

AGENDA

16/39: Apologies for absence: To receive apologies for absence (received from Debbie Cordery)

16/40: Declarations of Interest: In accordance with the Local Government Act 2000, s81 and the Parish Councils (Model code of Conduct) Order 2001, members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting (*Please refer to the notes at the end of agenda*).

16/41: Public questions and statements: Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given is 10 minutes in total. At the discretion of the Chairman, this may take place at any stage of the meeting.

16/42: Minutes of the last meeting: To authorise the signing of the minutes of the 19 July 2016 as true record of the meeting.

16/43: Reports from County and District Councillors: To receive their reports and to consider any actions required.

16/44: Report from Police Constable Officer: To receive the report and to consider any actions required.

16/45: Possible bus service from Hinton Waldrist to Cumnor – Pilot scheme to OCC: Update from Peter Evans and Mike Banks on meeting regarding Comet mini bus service. Allison Leigh and Tian Davidson to present usage for 63 bus.

16/46: External audit report for 31.3.16: Council to receive the report and highlighted comments made. The report will be published on noticeboard for 14 days after 13.9.16.

16/47: Donations for 2017-2018: Council to consider the likely donations for the following year before budget is set.

16/48: Big Lunch date for 2017: Council to agree a date for 2017 and book entertainer (provisional date 11 June 2017).

16/49: Accounts for 5 months to 31 August 2016: Council to receive and review the accounts to 31.8.16 (Dr Davidson to present). Please note currently bank authorised signatories are: PE; HH; AG; DC.

16/50: Matters arising from 19 July 2016 and not appearing elsewhere on the agenda:

1. Community Led Plan – update by Mrs Willis;
2. Speeding signs – update by Dr Davidson;
3. Training – update by Mrs Leigh on training courses;
4. Internal Audit for 2016-2017 – Audrey Gibbons is willing to act again;
5. Information of all members on the Vale website – Mrs Leigh to report;
6. Thank you to Dr Davidson, the outgoing clerk

16/51: Planning:

(a) Considered since the last meeting:

(b)

P16/V1640/HH	Two storey side extension to replace existing garage, single storey rear extension, replacement porch.	Pippens Lamb Lane, Hinton Waldrist, Faringdon, SN7 8RT Planners' decision: Approved
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16/52: Change of Clerk details: Council to approve change of Clerk's details for Bank. Vale and OCC have been notified of the change of Clerk. Dr Davidson resigned on 13.9.16.

16/53: Financial report: Bank balance at 31.8.16 = £4,150.74

Cheques to authorise:

1. Cheque no 528 – Dr Davidson – Clerk's Salary and exps – August – 13 September '16 £186.99
2. Cheque no 559– Hinton Waldrist Village Hall Committee (hire-13/09) £20
3. Cheque no 560 – Reimbursements of Queen's Birthday expenses to A. Geary £11.99
4. Cheque no 561– Reimbursements of Community Led Plan expenses to J. Willis £13.75
5. Cheque no 562 – A. Leigh – Clerk's Salary, expenses and training (£332.80) – August – September '16 £533.80

16/54: Publications and correspondence: Relevant information has been sent to Council members by email.

16/55: Matters for report: To raise matters for discussion without decision or items for next meeting.

1. Budget for year for 2017-2018.

16/56: Date of the next meeting: To be decided by members of the Parish Council. The meeting will be held at 7.45 pm in the Village Hall.

Notes on Declaration of Interest:

(i) Any councilor arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered;

(ii) If a councillor has a prejudicial interest in a matter being discussed at the meeting they must declare this as soon as that interest becomes apparent to them. They should then leave the room, unless members of the public are allowed to make representations, give evidence or answer questions about the matter, by statutory right or otherwise. They must immediately leave the room once they have finished or when the meeting decides that they have finished (if that is earlier). They cannot remain in the room to observe the vote on the matter.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.