

HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR
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Minutes of Hinton Waldrist Annual General Meeting held at the Village Hall on Wednesday 7th May 2018

Present: Mr Hugh Hamill (Chair), (HH), Mrs Alison Geary (Vice Chair) (AG), Mrs Judith Willis (JW), Mr Peter Evans (PE), Mr Anthony Williams (AW) and Mrs Stephanie Stott (SS)

Also Present: Mrs Allison Leigh (Clerk) (AL)

19/1: Appointment of Chairman: Mr Hugh Hamill was proposed for Chairman by PE. JW seconded it and HH accepted the position.

19/2: Appointment of Vice Chairman: HH proposed AG for Vice Chairman. PE seconded it and AG accepted the position.

19/3 Signing of Declaration of Acceptance forms by newly elected council: The following councillors were elected to councillor: JW, PE, DC, SS. They along with HH and AG signed Declaration of Acceptance forms. DC was not in attendance and AL will arrange a time with DC for this to be signed.

19/4: Parish Councillor Vacancy: The election process yielded 6 nominations/elected councillors leaving 1 vacancy. The council advertised this vacancy, but only one person has come forward to express interest. Mr Anthony Williams expressed interest and was in attendance at the meeting. HH proposed him for councillor and SS seconded him. AW accepted the position and signed the Declaration of Acceptance form.

19/5: Standing Orders and Internal Controls: A change was suggested to the Financial Regulations and was added. These Risk Assessment and Financial Controls were adopted by the council. As in 2018/2019, the council agreed not to adopt NALC's Model Standing Orders, but to have regard to them if needed.

19/6: Apologies for absence: DC was not in attendance.

19/7: Declarations of Interest: PE and AG declared an interest in the allotments.

19/8: Public questions and statements: None.

19/9: Minutes of the last meeting: The minutes of the meeting of 19th March 2019 were approved with one typo corrected.

19/10: Reports from County and District Councillors: There were no reports. AL reported that Jerry Avery is the new District Councillor, but that his e-mail had not yet been set up, so she had been unable to invite him to the meeting. She will invite him to future meetings.

19/11: Report from Police Officer: None.

19/12: Asset of Community Value (ACV) for Village Allotments: It was reported that an application for the ACV for the village allotments had been submitted by DC, but had not been accepted by the Vale of White Horse District Council. They indicated there was not sufficient evidence to establish it as a Community Asset. SS agreed to look into this further.

19/13: To consider play area for children: It was discussed that recently children were playing in the Village Hall car park and asked not to as they were kicking a ball against the wall. The issue was raised that children have nowhere to play in the village. It was discussed that possibly the Village Hall Committee could mark out an area for play at the hall. It was noted that the Village Hall Committee wouldn't want children to play unsupervised.

The council agreed for a subset of the council to meet with a subset of the Village Hall Committee and report back.

19/14: Update on bus service from Hinton Waldrist to Oxford: JW reported that the 3 Villages Comet Bus Group held its Annual General Meeting on the 22nd April. The group is advertising in Appleton's Advertiser about the service and the council agreed to put an article in the Village Voices about it.

19/15: Defibrillator Training: The council would like AL to check and see if Saturday the 8th June will work with the trainer for a defibrillator training session. If so, AL will look to publish the information in the Village Voices.

19/16: Emergency Planning Survey: AL reported she had a survey from the Emergency Planning Unit at Oxfordshire County Council requesting information on any buildings that could be used in case of an emergency in the village. AL will check with the church and Village Hall.

19/17: Big Lunch: HH reported he cannot attend the Big Lunch, but will arrange for signs. PE cannot attend, but has arranged for a Temporary Road Closure. DC and AG will sort out the entertainment.

19/18: Planning:

<u>Planning Number</u>	<u>Address</u>	<u>What</u>	<u>Response</u>
P19/V0924/HH	Telford High Street Hinton Waldrist SN7 8RN	Remove rear conservatory and form single storey rear extension. Form single storey front extension. Form two dormers to the front elevation.	The council responded with no objections.
P19/V0904/FUL	Lamb and Flag House Faringdon Road Longworth OX13 5HN	Erection of 1 no. dwelling with associated hard and soft landscaping to replace the redundant car park with the grounds of Lamb and Flag House	Hinton Waldrist Parish Council objects to this planning application. With reference to the amenity considerations within the material planning considerations, the council believes this

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			application to be out of character with the area. The council is also concerned this may encourage ribbon development.
P19/V1038/LDP	The Marten High Street Hinton Waldrist	Certificate of Lawful Use: Cut down and extend an existing opening to install a new set of bi-folding doors. Replace existing side door with replacement fixed glazed picture window.	Hinton Waldrist Parish Council has no objections to this planning application.

19/19: Financial report: Account balance as of 31/3/19: £4,743.50

Cheques authorised:

<u>Payee</u>	<u>Item</u>	<u>Cheque no.</u>	<u>Amount</u>	<u>Date</u>
Hinton Waldrist Village Hall	Room hire	591	20.00	7/5/19
Allison Leigh	Salary and expenses	593	128.20	7/5/19
Three Villages Comet Bus Group	Donation	594	200.00	7/5/19
Hugh Hamill	Laptop and Microsoft Office	595	374.94	7/5/19
OALC	Subscription	596	138.97	7/5/19

Review Internal Audit: AL reported the accounts had been reviewed by Audrey Gibbons who deemed them in good order. The council agreed to purchase a £50 token of garden vouchers as a thank you. AL to purchase and send.

Review and sign External Audit: As the council's income/expenditure is under £25,000, the council is exempt from submitting the Annual Governance and Accountability Return to the external auditor, but rather must send a Certificate of Exemption. The Annual Governance and Accountability Return for 2018/2019 must still be completed, which it has been, and has been signed by HH and AL. This will be published on the noticeboard and website the week of the 3rd June 2019.

19/20: Publications and correspondence: None

19/21: Matters for report: The council would like a discussion on play areas to be on the next agenda.

The council would like a notice on the Big Lunch and defibrillator training to be in the Village Voices.

AL will check with DC re the availability of the hall on the 16th July for the next meeting.

Meeting finished at 9:25pm

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Minutes approved by Chairman

Dated: