

HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR
Telephone: 01865 865876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

Minutes of Hinton Waldrist Annual General Meeting held at the Village Hall on Tuesday 5th February 2019

Present: Mr Hugh Hamill, Mrs Alison Geary (Vice Chair), Mrs Judith Willis, Mr Anthony Williams, Mrs Debbie Cordery and Mrs Stephanie Stott

Also Present: Mrs Allison Leigh (Clerk)

18/66 Apologies for absence: Mr Peter Evans and Mrs Anda Fitzgerald-O'Connor

18/67: Declarations of Interest: None.

18/68: Public questions and statements: There was one member of the public in attendance.

18/69: Minutes of the meeting of 4th December 2018: The minutes of the 4th December 2018 were approved and signed.

18/70: Reports from County and District Councillors: None. It was noted that the council would like to thank A. Fitzgerald-O'Connor for the grant for the defibrillator. The council will email A. Fitzgerald-O'Connor along with a photo of the defibrillator.

18/71: Report from Police Constable Officer: None

18/72: Matters arising from the meeting of 4th December 2018 and not appearing elsewhere on the agenda: None

18/73: Update on bus service from Hinton Waldrist to Oxford: J. Willis reported she has been in contact with the 3 Villages Comet Bus Group. She reported that she has not had any recent comments from those using the bus and that the phone number is now correct in the seven voices

18/74: Grass cutting: D. Cordery reported that Blanchard has done some cutting and she will monitor any areas needing cutting. It was also noted that someone had plowed the roads in Hinton Waldrist the Friday morning of the snowstorm on 1/2/19.

18/75: Defibrillator update: It was reported that the defibrillator is up and running and H. Hamill enquired about the electrics cost. D. Cordery reported the Village Hall committee has met and while there is no update, the electrics are being monitored. H. Hamill reported he has ordered a sign for the defibrillator. He reported the battery will last 2-3 years and will monitor this.

A. Leigh reported that she will talk to the ambulance service about registering the defibrillator and enquire about training.

18/76: New Dog Bin Update: P. Evans had sent an update on this. A new bin with a lid will be in place before Easter. The proposed location is where the existing bin

is opposite the bus shelter.

18/77: GDPR update: A. Leigh reported she had spoken to the ICO and, as the council processes payroll data, it needs to join the ICO. This is a £40 annual cost and A. Leigh will work to get the council registered.

It was noted that staff and general privacy notices are required. A. Leigh will prepare the model policies for adoption at the next meeting.

The council discussed the encryption of A. Leigh's computer. As A. Leigh is using her personal computer the council is happy to pay for a company to encrypt the computer. She will also look into the encryption of a memory stick for back up.

18/78: Election Update: A. Leigh reported that she has received information on elections for the Vale, the next step is for the vale to send the Notice of Election the week of 18/3/19 and it must be published no later than 26/3/19.

18/79: Planning:

New applications

<u>Planning Number</u>	<u>Address</u>	<u>Date Received (via email)</u>	<u>Response</u>	<u>Decision from VoWH</u>
P18/V3120/AG	Hunters Moon Charney Road Longworth OX13 5HW	4/1/19	The council had no objections to this planning application	A formal application for planning permission is not required
P19/V0189/HH	1 The Row Hinton Waldrist	24/1/19	The council agreed to respond with no objections to this planning application.	

Amendments

<u>Planning Number</u>	<u>Address</u>	<u>Date Received (via email)</u>	<u>Response</u>
P18/V2402/FUL	Hinton Manor Hinton Waldrist	18/1/19	The council felt no response is required.

18/79: Financial report: Reconciled account balance as of 31/12/18: £5,461.28

Cheques authorised:

<u>Payee</u>	<u>Item</u>	<u>Cheque no.</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Date</u>
Hinton Waldrist Village Hall	Room hire	582	20.00	0	20.00	5/2/19

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Allison Leigh	Salary and expenses	583	250.00	0	250.00	5/2/19
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2019 2020 Budget and Precept Review: The council asked for A. Leigh's salary at the next meeting to include a retroactive pay rise of 1.5% to January 2019. The pay rise will be the agreed 3% as of April 2019. It was noted that the £40 annual ICO fee should be added to the budget. The council agreed on a precept of £3600.

18/81: Publications and correspondence: It was noted that the council had received a survey on highways from Oxfordshire County Council with a response date of 1/3/19. The council agreed for S. Stott to respond on council's behalf

18/82: Matters for report:

It was noted that a GDPR update and elections should be on the next agenda.

18/83: Date of the next meeting: Council agreed that the next meeting will be held at 7:45pm Tuesday, the 19th March or Wednesday 27th March in the Village Hall. DC will check on dates and get back to the council with confirmation

Meeting finished at 8:45pm.

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Minutes approved by Chairman

Dated: