

HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR

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Draft minutes of Hinton Waldrist Parish Council meeting held at the Village Hall on Tuesday 13 September 2016

Present: Mr. Hugh Hamill (Chairman), Mrs Alison Geary (Vice Chair), Mr Mike Banks, Mrs Judith Willis, Mr Anthony Williams and Mr Peter Evans

Also Present: Dr Tian Davidson (Outgoing Clerk) and Mrs Allison Leigh (Clerk)

16/39: Apologies for absence: Received from Mrs Debbie Cordery

16/40: Declarations of Interest: None.

16/41: Public questions and statements: None.

16/42: Minutes of the last meeting: Council authorised the signing of the minutes of the 19 July 2016 with 2 amendments as a true record of the meeting by Mr Hugh Hamill, Chairman. Mrs Allison Leigh to compile amendments and post.

16/43: Reports from County and District Councillors: None.

16/44: Report from Police Constable Officer: None.

16/45: Possible bus service from Hinton Waldrist to Cumnor – Pilot scheme to OCC: Council agreed to do an 8-week trial of the Comet Bus and review after the trial. Mr Peter Evans to advise Appleton and Longworth councils as to HWPC agreement.

16/46: External audit report for 31.3.16: Council discussed report and agreed that a notice would be put on the board indicating it was available for review by contacting Mr Hugh Hamill from 14.9.16 – 28.9.2016.

16/47: Donations for 2017 - 2018: Council agreed to discuss at the next meeting.

16/48: Big Lunch date for 2017: Council agreed on a provisional date of Sunday, 11.6.17. Mrs Alison Geary to look into and book a child's entertainer.

16/49: Accounts for 5 months to 31 August 2016: Council reviewed accounts. Mrs Allison Leigh to get a form from the bank to add signatories and change the clerk information from Dr. Tian Davidson to Mrs Allison Leigh

16/50: Matters arising from 19 July 2016 and not appearing elsewhere on the agenda:

1. Community Led Plan – Mrs Judith Willis indicated that she should be able to continue on this more in 2-3 months.
2. Speeding signs -- Council agreed that the electronic signs are too expensive.
3. Training – Mrs Allison Leigh updated that she had been on 2 training courses and was to go on a third next week. Council agreed for her to attend a course on Planning and one on Minutes. Mrs Allison Leigh to book 2 courses at £35 + VAT each.
4. Internal audit for 2016 – 2017 – No further action.
5. Information of all members on the Vale website: Mrs Allison Leigh confirmed that Mr Mike Banks and Mr Anthony Williams are not listed on the site and is awaiting an e-mail from the Vale. Mrs Allison Leigh will chase this up.
6. Thank you to Dr Davidson – Occurred at the end of meeting.

16/51: Planning: No further action required.

16/52: Change of Clerk details: Council agreed to change of Clerk's details for the bank. Mrs Allison Leigh to ensure changes are made.

16/53: Financial report: Bank balance at 31.8.16 = £4,150.74
Cheques authorised:

1. Cheque no 528 – Dr Davidson – Clerk’s Salary and exps – August – 13 September ’16: £186.99
2. Cheque no 529 – Hinton Waldrist Village Hall Committee (hire 13/09) : £20
3. Cheque no 530 – Reimbursements of Queen’s Birthday expenses to A. Geary: £11.99
4. Cheque no 531 – Reimbursements of Community Led Plan expenses to J. Willis: £13.75
5. Cheque no 532 – A. Leigh – Clerk’s salary, expenses and training (£332.80) – August – September ’16: £533.80

16/54: Publications and correspondence: Relevant information has been sent to Council members by email – Noted.

16/55: Matters for report: To raise matters for discussion without decision or items for next meeting.

1. Mr Hugh Hamill to speak to Nick regarding the owners of the allotment to see what is their intent.

16/56: Date of the next meeting: Council agreed that the next meeting will be held at 7:45pm on Tuesday, 8.11.16 in the Village Hall.

Meeting finished at 9:00pm

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Minutes approved by Chairman
Dated: 11.8.16