

HINTON WALDRIST PARISH COUNCIL

Clerk: Mrs Allison Leigh, 26 Eaton, Abingdon, Oxfordshire, OX13 5PR
Telephone: 01865 865876 [E-mail: pc.hwaldrist@gmail.com](mailto:pc.hwaldrist@gmail.com)

Minutes of Hinton Waldrist Annual General Meeting held at the Village Hall on Tuesday 16th May 2017

Present: Mr Hugh Hamill, Mrs Alison Geary (Vice Chair), Mr Mike Banks, Mrs Judith Willis, Mr Peter Evans, and Mrs Debbie Cordery

Also Present: Mrs Allison Leigh (Clerk)

17/1: Appointment of chairman: Mr Hugh Hamill was proposed for Chairman by Mr Peter Evans. Mrs Debbie Cordery seconded it.

17/2: Appointment of Vice Chairman: Mr Hugh Hamill nominated Mrs Alison Geary for Vice Chairman. Mr Peter Evans seconded that nomination.

17/3: Standing Orders and Internal Controls: Mrs Allison Leigh advised that Standing Orders hadn't been adopted. The council agreed not to adopt Standing Orders, but to hold regard to them if needed. The Financial Regulations and Risk Assessments were adopted

NORMAL MEETING

17/4: Apologies for absence: Mr Anthony Williams

17/5: Declarations of Interest: Mr Hugh Hamill declared an interest in Planning Application P17/V0937/HH, Orchard House.

17/6: Public questions and statements: None.

17/7: Minutes of the last meeting: Approved with one change and signed.

17/8: Reports from County and District Councillors: None.

17/9: Report from Police Constable Officer: None.

17/10: Update on bus service from Hinton Waldrist to Oxford: Mr Peter Evans reported the bus has been little used by Hinton parishioners. The council agreed to continue to support and run the service at least until December 2017. It was reported that the reliability is good.

17/11: Matters arising from 14th March 2017 and not appearing elsewhere on the agenda:

1. Training – Mrs Allison Leigh advised she had been a Cemetery Training course for her other two councils, which was quite informative.
- Agenda – The council discussed whether the verbiage should change on the agenda to not use the word summons. A. Leigh advised it is statutory to summons the councillors, but perhaps a meeting notice could be posted as well that doesn't include this verbiage. The council agreed to post meeting notices.
- Street Party – The village street party will be held on the 18th June. Road closures are set from 12 – 5pm. Mr Marvel is set for 3 – 5pm. A. Geary and D. Cordery to obtain prizes for fancy dress. Posters will be put up. H. Hamill to arrange for barriers. The hall is booked. H. Hamill to look for a first aider and to do a risk assessment.

The council agreed to another payment to Mr Marvel of £120.

- A discussion about allotments was had. It was reported there is general concern among residents about the land, but no decisions/actions were made.

17/12: Planning:

<u>Planning Number</u>	<u>Address</u>	<u>What</u>	<u>Date Received (via email)</u>	<u>Date Due</u>	<u>Response/Decision</u>
P17/V0491/DIS	Lamb and Flag Faringdon Road Longworth, Abingdon OX13 5HN	Discharge of condition 3 (boundary details) of Planning Permission 16/V3008/FUL and conditions 3 (repair works), 4 (internal doors), & 5 (hanging sign) of Listed Building Consent P16/V3015/LB. Change of use from Pub/Restaurant to one single dwelling and internal alterations	04-03-17		No comments. /This has been approved.

New Applications

<u>Planning Number</u>	<u>Address</u>	<u>What</u>	<u>Date Received (via email)</u>	<u>Date Due</u>	<u>Response</u>
P17/V0937/HH	Orchard House Church Road Hinton Waldrist SN7 8SE	G/floor rear extensions Garage Conversion Loft conversion Shed to side Installation of slates to roof	27/04/17	16/05/17 (Extension granted to allow for meeting)	Council agreed to no objection. A. Leigh responded 18/5/17
P17/V1201/HH	Hamilton House Charney Road Longworth, Abingdon OX13 5HW	Construction of single storey extension new porch and revised cladding materials	06/05/17	27/05/17	The council doesn't wish to respond as this is not in the parish.

17/13: Financial report: Bank balance at 31.03.2017 = £3,046.95*Cheques authorised:*

Cheque no. 545: Mrs Allison Leigh expenses and SLCC Membership £ 295.30
 Cheque no. 546: Village Hall hire £ 20.00

Finances to approve:

A. Leigh to ask Mrs Tian Davidson about CPRE and CFO.

Review Internal Audit: A. Leigh reported that the internal audit had been done by Mrs Audrey Gibbons and that everything was in order. A. Leigh to write a thank you note to Mrs Audrey Gibbons.

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Review and sign External Audit: A. Leigh presented the external audit paperwork. A. Leigh and H. Hamill signed the paperwork. A. Leigh will send it onto the external auditor and post it in the village from the 5th June through the 14th July.

17/14: Publications and correspondence: None.

17/15: Matters for report:

It was reported that the Post Office will close. This is to be placed on the next agenda..

17/16: Date of the next meeting: Council agreed that the next meeting will be held at 7:45pm Tuesday, the 25th July in the Village Hall.

Meeting finished at 8:25pm

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Minutes approved by Chairman

Dated: 25.07.17